

27-11-03

NOTE TO STAFF

In accordance with the guidelines given by NAAC an Internal Quality Assurance Cell has been established with the following faculty.

Mr.S. Balaji. HOD - Hotel Management and Catering Science
Mr.P. Selvaraja - H O D - Electrical & Communication
Mr.C.Ranjith Kumar- Information Technology faculty
Mr.M. Subramanian - Business Management faculty

For all the meetings of the IQAC, Mr. Balaji will be in the chair. The basic purposes of the IQAC;

1. Continuous improvement in the entire operation of the institution
2. Accountability of the institution for its Quality to the stakeholders connected with Higher Education namely, staff, parents, teachers Etc.

The IQAC will meet twice a month and the minutes of the meeting will be sent to the President through Principal.

The Quality Advisory Committee is formed with the following to monitor IQAC

1. Principal
2. Director-RLIMS
3. Director-RLIMS (ATP)
4. Dy. Director-RLIMS (ATP)

The IQAC will meet once in a month.

17.05
Get the minutes of the meeting from IQAC and send to the Principal
Dr. G. R. Balakrishnan
Principal

17